



**Fort Smith Curling and Winter Sports Centre
Regular General Meeting
Draft Minutes - Tuesday September 29th, 2020**



Members Present:

Jeff Clubine, Kristen Wright, Kim MacPherson, Jeff O'Keefe, Janelle Minute, Lori Kaeser

1. Call to Order:
 - a. Jeff Clubine called the meeting to order at 5:21 p.m.
2. Adoption of Agenda:
 - a. Motion: To adopt the agenda as presented
 - b. Moved: Kim MacPherson Seconded : Jeff O'Keefe
 - c. Carried
3. Adoption of February 20, 2020 Regular General Meeting Minutes
 - a. Motion: To adopt the February 20, 2020 minutes as presented.
 - b. Moved: Jeff Clubine Seconded: Kim MacPherson
 - c. Carried
4. Business Arising from the Minutes
 - a. Signing Authority
 - i. Kim provided the bank with the documentation required to change the signing authorities, and new authorities will be able to go to the bank to sign signature cards and finalize the change.
 - b. Junior Account
 - i. Statement in mail as of September 16, 2020 shows balance of \$11,439.02 Currently being charged \$4 a month for statement fee. Kim to follow up with Lori to get account closed. Previous discussion around paperwork needed to close the account. Kim will take previous minutes to the bank, where motion was made to close the account.

Motion: Following the closure of the junior curling account and consolidation of funds into the Fort Smith Curling and Winter Sports account, the money transferred will be used to pay for the NWTCA registration fee for all league members, Little Rocks will be free, and juniors covered 50%
Moved: Jeff O'Keefe Seconded: Janelle Minute
Carried.

Motion: That \$4000 of the funds pulled from the closed junior account be allocated for sponsorship of Team Kaeser.

Moved: Jeff O'Keefe Seconded: Jeff Clubine.

Kristen, Jeff and Jeff voted in favour.

Abstained: Kim, Janelle, Lori. Carried.

c. Ice Maker:

- i. Jeff Clubine spoke to Nick Kaeser and indicated that Jeff, Jeff and Jim will be doing the ice this year, and Nick said he is willing to assist. The ice plant is currently not working, but should be repaired in a few weeks. One set of blades and jet ice tanks are not back yet. Jeff Clubine will follow up with the Town on the status of the equipment that was sent out for repair.

d. Letter to Council

- i. A new draft of the letter to Council was sent out to executive members today. Council is meeting on Tuesday, October 6, 2020. Fort Smith Curling and Winter Sports Centre to ask to be seen as a delegation to discuss contents of letter. All executive members are invited to attend for support.

Motion: For Jeff Clubine to e-mail Town Hall and request a delegation for next Tuesday on behalf of the Fort Smith Curling and Winter Sport Centre.

Moved: Kim MacPherson Seconded: Janelle Minute.

Carried.

5. New Business

a. Mail Keys

- i. Kim got keys cut but they do not work. She will be having them redone. Jeff Clubine and Kim will both have a key, and one in the petty cash.

b. Budget

- i. Jeff O'Keefe will put together an estimated budget and email it back to us for review.
- ii. Discuss and talk about fundraising options at the next meeting.

c. Leagues/Membership

- i. Jeff O signed us up for demo for Curling IO tomorrow at 4:30 tomorrow – online. All are welcome to attend.
- ii. Discussion surrounding leagues – is league deterring people? Should we consider flexibility to play on other nights with a sign up process?

Kim to approach Trevor to see if he would like to become a junior rep, as he indicated that he was still willing to help with Little Rocks. Invite him to next meeting.

d. Policy - Sick Players

- i. One of the requirements for getting the approval from the OCPHO was having an exclusion policy for those who are sick / isolating etc.

Motion: To implement the Sick Leave policy for the upcoming curling season and monitor on a weekly basis for effectiveness.

Moved: Kim MacPherson Seconded: Jeff O'Keefe

Carried.

6. Date of Next Meeting

- a. Tuesday October 20, 2020 at 5:15 PM

7. Adjournment

- a. Move to adjourn the meeting at 6:48 p.m.

Moved by Kim MacPherson Seconded: Jeff Clubine